



Regional Service Council Minutes Region # 18

Meeting Date: 04/25/2014

Meeting Location: Clark County DCS

Council Members Present

John Kaiser, Region 18 Manager
Jim Snook, Harrison County DCS Director
Kristen Wilcken, Floyd County DCS FCM
Cody Moorman, Clark County DCS FCM
Mark Barry, Washington County DCS Director
Nancy Lambring, Clark County DCS Director
Myra Albertson, Washington County Probation
Joan Kelley, Scott County DCS Director

Others in attendance

Betty Adams, DCS Finance
Jason Nelson, DCS Regional Services Coordinator
Amanda Davidson, NYAP
Michael Singleton, Ireland Home Based Services
John Taylor, Family and Children's Place
Tara Meachum, New Hope Services
Jennifer Moore, Choices, Inc
Whitney Boxley, Youth Villages
Brittany Johnson, Youth Villages
Tatum Miller, Youth Villages
Courtney Manning, Youth Villages
Amanda Brookshire, Home of the Innocents
Greg Kiesel, Ireland Home Based Services
Dana Thomas, ACP
Angela Ray, Family Time
Isaac Spratt, Family Time
Katie Owens, New Hope Services
Debbie Branfield, Crossroad
Paul Denny, Kingsfield
Jeanean Jacobs, Family Ark
Sheryl Dant, Hoosier Hills PACT
Donna Rusouw, Family & Children's Place

Meeting Minutes

Meeting Called to Order by John Kaiser, Region 18 Manager

I. Introductions/Approval of Minutes

John Kaiser welcomed everyone to the meeting and asked those present to introduce themselves. Jim Snook made a motion to accept the minutes from the January 17, 2014 meeting and Kristen Wilcken seconded the motion. There were no questions, discussion or corrections. Minutes were accepted.

II. Budget Report

Betty Adams, Field Analyst filling in for Steve Adams, Regional Finance Manager distributed the budget thru the month of March to the council. We have 94.74% spent of the budget and we should be at 75%. John Kaiser is concerned with the budget and he assured the service providers that the bills will be paid. In this region he noted there were significant increases in Residential Care and Home Based Services for Probation.

III. Community Partners

Tara Meachum distributed the third quarter report to the council. She reviewed the referral breakdowns. She pointed out that they exceeded all of their outcome goals in the third quarter. Tara then reviewed the referral sources and type of services rendered for the quarter.

She announced that New Hope Services/Community Partners Program will be presenting a free full day training entitled "Creating Win-Win Strategies" with speaker Dr. Jane Bluestein. They have 10 more slots open. A flyer with the information was given to the council members.

There were no questions for Tara at this time.

IV. RFP 2014

Jason Nelson, Regional Services Coordinator commented that he has met with field staff and had good discussion on the expectations on referrals, reports and service standards. He noted that the service providers should start seeing immediately a lot more detail and depth in the referral.

1. The right participants who we are focusing on
2. Accurate contact info
3. FCM's contact info (cell phones and email)
4. Potential worker safety issues in the home, special instructions for the family
5. Identifying goals.

Jason announced that DCS has an RFP plan for June, the specifics have not been ironed out yet. Pay attention to the DCS website on the left side, you will see current request for proposals to see what is available statewide.

Comprehensive services are expected to be rolled out immediately. For Region 18 they are Motivational Interviewing and Trauma Focused Cognitive Behavior Therapy (TFCBT).

John Kaiser asked about Service Mapping. Jason stated that it is still being developed. This will assist FCM's in choosing services and the FCM will be able to override if they know what services they want.

John Kaiser has been reading a lot of cases lately and the correspondence between the Service Provider and the FCM. He mentioned that there is too much social chatter and cautioned that the notes are discoverable. Contacts back and forth and E-mail's should be professional.

John Kaiser informed those providers who do prevention services that they will be receiving a notice from New Hope Services in the next few weeks asking for a summary of accomplishments this past year. Our intention is to extend those proposals.

V. Other Business

John Kaiser reviewed some numbers with the council and the service providers.

Length of time a case is open:	
2013 State Average 500 days	Region 18 517 days
March 2014 468 days	Region 18 391 days

Kids In Care:	
2013 State Average 606 days	Region 18 560 days
March 2014 553 days	Region 18 480 days

68% of kids in care are in either relative care or in home care.

John also noted that New Hope has a really nice electronic referral form on their webpage.

Meeting was adjourned.

Minutes respectfully submitted by
Teri Lyles, Administrative Secretary